



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Emergency Educational Training Institute, Inc. to provide Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training and certifications for Health Science Paramedic students during FY2024-2025 Fiscal Impact: Estimated \$9,975.00**

**Presenter(s):** Jeffrey Guild, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** Emergency Educational Training Institute, Inc. will provide the Paramedic Program training for students to become certified in Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training, so they can attain certification and meet employment requirements allowing them to be eligible for hire upon graduation. Charges are incurred on a per student, per training basis, and the review during FY2024-2025.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** CC0104, FD100, 65000: Professional Fees.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes, the students will become trained in Advanced Cardiac (ACLS) and Pediatric Life Support (BLS).

**Was that return on investment not met, met, or exceeded and how?** Yes, the student on investment was met upon completion students are certified Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS).

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** This contract feeds directly the Social Enterprise tactic-Answer the Call for Healthcare Professionals and Actualize Employment tactics. Students will become trained in Advanced Cardiac (ACLS) and Pediatric Life Support (BLS).

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

### FISCAL IMPACT:

Description: Estimated \$9,975.00 for the ACLS and PALS . Worktags:CC0104, BU020, FD100, PG000052



APPROVAL PATH: 12241 Emergency Educational Training Institute, Inc. - Paramedic Program Training (FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Nora Powell	Dean Review		 Completed	
2	Jeffrey Guild	Vice Provost Review		 Completed	
3	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Orlando Aponte	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Pending	
8	District Board of Trustees	Board Meeting	12/10/24 11:00 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



Exhibit A- to purchase  
order Statement of Work

Emergency Educational Training Institute, Inc. agrees to provide the Paramedic Program training in becoming certified in Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training at the end of the Spring Term. The responsibilities and service provided by Todd Soard are described below:

- The Paramedic classes will be scheduled from 9a-5p. Each class will have approximately one hour for lunch.
- As a contracted training center for American Heart Association, the services provided would include training for students to become certified in ACLS and PALS. The class will be online lectures.
- Instructional, certification card, any additional equipment, travel, and accommodation expenses paid for by Emergency Educational Training Institute, Inc.
- Todd Soard will submit invoices @\$95.00 per student for PALS training and @\$95 per student for ACLS training who attends any portion of the day. Cost per Term approximately \$10,000 per term. Payment to be made upon completion of provided service. EETI will accept the sign-off of the Paramedic Instructor that students meet the skill portion of the course and have a passing grade in the respective ACLS and PALS.
- Payment for services will be made to:  
Emergency Educational Training Institute, Inc  
Email: [tsoard@eeti.org](mailto:tsoard@eeti.org)

Provided service on the following dates:

FY 2024-2025

Dates: TBD

**EMERGENCY EDUCATIONAL  
TRAINING INSTITUTE**  
9900 W. Sample Rd #300  
Coral Springs, FL 33065

mkerns@eeti.training  
(754)900-1224  
WWW.EETI.TRAINING



## Broward College

**Bill to**

Laurincia Dezulme  
Broward College  
1000 Coconut Creek Pkwy  
Coconut Creek, FL 330661615  
USA

**Ship to**

Laurincia Dezulme  
Broward College  
1000 Coconut Creek Pkwy  
Coconut Creek, FL 330661615  
USA

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### Quote details

Quote no.: 29685

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>ACLS &amp; PALS</b>	ACLS and PALS CLASS	105	\$95.00	\$9,975.00

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**Total** **\$9,975.00**

### Note to customer

Please assure our address on this invoice matches your records.  
Pre-billed invoices for AHA cards and materials are subject to  
change without notice due to AHA unannounced price change policy.